Date

Your Name

Address

Donor Name

Address

Dear Sirs/Mesdames,

or

Dear [name of Scholarship Donor],

The work I have done to build my skills and knowledge is moving forward with a post-secondary education thanks to the generous support of your organization. Since being named one of the recipients of the \_\_\_\_\_\_\_[scholarship or bursary name], my dreams are becoming a reality at [name of post-secondary school]. This award will enable me to grow as a young person and continue supporting my community following graduation. Thank you personally for your generosity: without scholarship donors willing to support local students, students such as myself would have difficulty paying the significant costs of tuition and housing that come with post-secondary schooling.

Your scholarship will help me earn credentials in [area of study], which requires special training and coursework. I have progressively been learning more and more about this field and am excited about the opportunities that exist moving ahead after I complete the hard work that will come with my studies. It will take much more of the persistence and commitment that enabled me to build a foundation as a student graduating from LA Matheson Secondary.

Once again, thank you for the vote of confidence. I am committed to my education, and one step closer to becoming a [occupation], thanks to your generosity and meaningful support.

Sincerely,

Your Name